

# Henderson PTA | MINUTES

GENERAL MONTHLY MEETING

Unit ID #01524259



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Meeting Called To Order | time *1/13/2016 8:00 AM* | Meeting location *Henderson Hall*

Meeting called by	Yaa Obeng	Attendees
Type of meeting	Monthly PTA meeting	See attached sign in sheet (attached hereto as Exhibit 1).
Facilitator	Yaa Obeng	
Note taker	Jennifer Grant	

## AGENDA TOPICS

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Call to Order and Opening Remarks *Yaa Obeng*

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### Welcome and Introduction of Board Members

**President-** Yaa Obeng  
**Vice President of Operations-** Crystal Kreisberger  
**Vice President of Communications-** Natalie Belanger  
**Secretary-** Jen Grant  
**Treasurer-** Kris Brendel  
**Middle School Rep-** Kathryn Henner  
**Elementary School & Pre-School Rep -** Lori Gore

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### Headmaster and Principals' Reports *Mr. Ahlborn & Mr. Heffron*

- Mr. Ahlborn
  - Not present
- Mr. Heffron
  - Thank you to parents for helping with holiday parties.
  - In Early Childhood the students are being introduced to global awareness via parent presentations. Box exchanges – American items are being sent to other countries, and they are receiving boxes from other countries as well to learn about other cultures.
  - Elementary teachers received additional math training and CGI training.
  - Parent Education Series in Learning Lab
    - January will be CGI
    - February will be safety in the real world presented by local police department
  - No school January 18
  - More math training on Envision program week of January 18
  - Parent conferences Tuesday, February 16
  - Please check grade sites frequently.

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### Teacher's Reports *Mrs. Heean*

- Thank you to the PTA for the holiday luncheon and holiday shop.

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## Officers' Report

### President *Yaa Obeng*

#### Discussion:

- **December Events**
  1. Teacher Luncheon was Thursday December 17<sup>th</sup>, thank you Lili and Donna
  2. Holiday Parties were Friday December 18<sup>th</sup>, thank you to all the room parents
  3. Traditional Assembly on Friday December 18<sup>th</sup> was a great success
- **Committee Reports**
  - Teacher Appreciation - Luncheon February 12 at 11:30am
    - a. Lili Mostofi said committee meeting immediately following PTA meeting
  - Box Tops / Two Lunch Tuesday – Corina Montoya
    - a. Two Lunch Tuesday – not as many collected in December
    - b. Still collecting box tops – ask family and friends to help collect
  - Silent Auction – Crystal Kreisberger and Amy Fontes
    - a. Crystal taking over as chair
    - b. Donations are needed, if you receive one please give to Crystal or Amy
    - c. Invitations will go out first week of February
    - d. 3/5/16 date of auction at Dragon Ridge
    - e. Will have mobile bidding for 2016 to use phone for bidding. We are seeking donations from local businesses
  - Spring Fling
    - a. Scheduling next meeting for March 9 immediate following the PTA meeting
    - b. Most vendors have been secured
    - c. Need volunteers for 5pm-9pm

### Lower School Representative *Lori Gore*

#### Discussion:

- Room Parent Updates – Thank you to all the room parents for decorating. Please decorate for Valentine's week of Feb. 1 or sooner.
- Valentine's Party – Friday February 12th 2pm-3pm

### Middle School Representative *Kathryn Henner*

#### Discussion:

- Valentine's Party – Friday February 12th 2pm-3pm
- Middle School Dance is Friday, May 20

### Secretary *Jen Grant*

#### Discussion:

- **Membership Update**
  1. Vote to approve December minutes
    - Jennifer Grant read the minutes and announced they are online at HISPTA.com. Lori Gore made a motion to approve the minutes. Kathryn Henner seconded. All approved. Motion carried.

#### Conclusion:

Minutes from January 2016 meeting, treasurer's report, and budget attached.

Treasurer *Kris Brendel*

Discussion:

- An update of the 2015-16 current financial status was given outlining budget income, budget expenses, and net.

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### Announcements

- Daddy Daughter Dance – Friday February 5th 6:00 – 8:30 PM in Henderson Hall
- Silent Auction donations still needed for event on Saturday March 5th
- If you are interested in chairing an open position or volunteering for a committee, please contact a board member.

Conclusion:

- We are still in need of a chairperson for:
  - Community Outreach
  - Summer Kick Off

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Adjournment *Yaa Obeng*