



Dear Local Business Owner,

On May 4, 2018, the Henderson International School PTA will be holding our largest fundraiser of the year – our fifth annual silent auction. All proceeds from this event will help fund PTA sponsored events throughout the school year, as well as our philanthropy efforts. **Henderson International School PTA** is a 501(c)(3) non-profit charitable organization that works hand-in-hand with teachers, school administration, and parents to enhance the joy and well being of HIS students. Collectively, we work to build a sense of inclusion and community which complements and enriches the learning environment. HIS PTA achieves this by hosting on-campus events such as the Back to School BBQ, Student Triathlon, Scholastic Book Fairs, Holiday Shop, Spring Fling carnival, Pastries with Parents, and Summer Kickoff. HIS PTA hosts multiple Teacher Appreciation events throughout the school year. Additionally, the PTA hosts on and off-campus family fun nights.

HIS PTA has a strong focus on promoting philanthropy and helping our students plan activities and organize programs that support the Greater Las Vegas community, which in turn teaches our children to be good local and global citizens. HIS PTA's Philanthropy Committee has once again selected Project 150 as our beneficiary. Project 150 is a 501(c)(3) non-profit organization whose mission is to offer support and services to Las Vegas' homeless teens to enable and encourage them to stay in high school. **Our students recently collected over 5,000 pairs of socks during a SOCKTOBER collection drive, and over 7,100 critical-need food and hygiene items during our 12 Days of Giving campaign in December.**

In order to provide these events, HIS PTA raises funds year-round through various channels, and our largest fundraiser is our annual Silent Auction. The success of our auction exclusively depends on individuals and businesses who generously donate auction items. Not only does your donation benefit our organization, it benefits your business as well. By donating items to our silent auction, your business will be promoted to an impressive outreach of over 500 attendees made up of Henderson International School families and friends. Your business and/or logo will be included in marketing materials that will be sent home to all of the families, as well as be on display at the auction. Your business will be able to send in marketing collateral and signs to be displayed with your donated items at the auction tables. Donated items may include but are not limited to gift baskets, gift certificates, single gift items, or professional services. If you are in a profession that does not allow donation of services, you may consider purchasing a gift item that is donated on behalf of your business.

Please review the silent auction donation form included with this letter. If you would like to donate an item, please complete the accompanying form and then contact me at [HISPTAEMAIL@gmail.com](mailto:HISPTAEMAIL@gmail.com) or 702-466-4830 regarding drop-off or pickup. HIS PTA is a non-profit organization; please make a copy of your completed donation form to use as a receipt for your taxes.

Thank you in advance for your consideration of a donation! The PTA, students, and families appreciate your support in making our school such a special place.

Sincerely,

*Jen Grant*

President

Henderson International School PTA

**Henderson International School PTA 501(c)(3) Organization EIN 51-0655474**

**1165 Sandy Ridge Avenue • Henderson, Nevada 89052**

**HISPTA.COM**



*"To make every child's potential a reality by engaging and empowering families and communities to advocate for all children."*

## **2018 Silent Auction Donation Form**

*Henderson International School PTA Silent Auction • May 4, 2018*

HIS PTA needs and welcomes your support. Thank you in advance for your generous donation. For your records, our PTA's tax identification number is 51-0655474. Your contribution is tax deductible. Please complete and submit this form by April 20, 2018, either via email to HISPTAEMAIL@gmail.com or fax attention to Jen Grant, PTA President, at 702-818-2154 (fax). For questions or to setup a donation drop-off or pickup, please contact Jen Grant at the email address above or call/text 702-466-4830.

**Donor/Company Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Please provide a brief description of the item you are donating, and any restrictions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please provide an approximate retail value: \$** \_\_\_\_\_

**Please provide an expiration date, if any:** \_\_\_\_\_

***Thank you!***